

Part-time Employees Open Enrollment Frequently Asked Question

**(At this time, open enrollment dates only apply to
Unions that have had successful negotiations.)**

1. What is the Open Enrollment Period?

The Open Enrollment period is a period of time, determined by your employer, during which you are allowed to make any changes to your current benefits.

2. When are benefits for the new plan year effective and for how long?

The benefits are effective January 1, 2018 through December 31, 2018.

3. Do I need to enroll?

No. This is a changes only enrollment. If you are not making any changes to your current healthcare and/or Flexible Benefits, you do not need to return an enrollment form. Your current coverage and your dependent(s)' coverage will continue. Healthcare plan design changes and Flexible Benefits premium changes will automatically be adjusted. The cost of these benefits will not be deducted from your paycheck. Payment coupons will be automatically sent for your monthly premiums.

4. What changes can I make during this enrollment period?

You could change your current medical plan, add an eligible dependent or delete a currently covered dependent.

5. How do I enroll?

Your open enrollment will take place on paper. You must request, complete and return the form by December 11, 2017.

To obtain a healthcare benefits enrollment package, contact Miami-Dade County Public Schools:

1-305-995-2883, Monday - Friday, 8 a.m. - 4:30 p.m. ET.

To obtain a flexible benefits enrollment form, contact FBMC Service Center:

1-855-MDC-PS4U (1-855-632-7748), Monday - Friday, 7 a.m. - 7 p.m. ET.

6. Can I enroll in Accidental Death & Dismemberment Coverage?

Yes, except if you are represented by the AFSCME labor union. AFSCME employees CAN NOT enroll in this benefit. At this time, your enrollment is pending final negotiation, ratification and Board approval.